Meeting #2 minutes

09/13/18

1:25PM – 2PM

**Attendance**

Radhanath Purakait

Donghyun (5 min late)

Shalih

Eric

Carim

**Issue 1**  
We were not able to make contact with the TA to have a meeting with him. Though we tried to find evans email, it could not be found and professor Carriero could not help.   
  
I had originally proposed to go directly to professor Bikson, however it was pointed out that it was probably best to contact professor Cardoso first so our questions were screened. This was considered because we felt that it was mentioned in class that we run things by the course instructor before reaching out to the sponsor.

We decided in addition to asking about our concerns for the project, we would ask professor Cardoso to help us to track down the TA to assist us.

It was also resolved that this as very time critical and so we proceed to write out the email with Eric writing out our thoughts onto to an email to professor cardoso.

**Issue 2.**

We decided that we needed to discuss the next assignment, the Product description to figure out exactly what was needed from us

At first we thought all we needed to do was the flowchart. Then we read further and realized that it was a full document with specifications.

We decided to draw up some categories.

We had some trouble defining the categories and filling them out we realized we kept hitting brick walls because we did not understand what this product would be used for and what features would be important. Considering the fact that every extra feature could cost money, we decided that we would start the assignment but keep it open ended until we met bikson.

In the case we could not arrange the meetings we decided that we would try and finish monday evening best we can anyway.

**Workload split**

We split four topic among five people

Eric - portability needs

Shalih - balancing low cost cost and environmental safety

Donghyun & Sobur- user interface and performance

Radhanath - Electrical safety components & spec